

**COUNTY COUNCIL OF FREDERICK COUNTY
MEETING MINUTES
Tuesday, January 20, 2015**

Council Members Bud Otis, President; M.C. Keegan-Ayer, Vice-President; Tony Chmelik, Jerry Donald, Jessica Fitzwater, and Billy Shreve were present for the meeting. Also present were Joyce Grossnickle, Administrative Officer and Patti Morrow, Recording Secretary. Council Member Kirby Delauter was absent from the meeting.

President Otis called the meeting to order at 3:00 p.m. in the first floor hearing room, Winchester Hall, 12 East Church Street, Frederick, Maryland.

The meeting began with an invocation followed by the recitation of the Pledge of Allegiance.

Public Comment

None.

Council Comments

Council Member Donald provided comments.

Business Items:

Approval of Minutes

The minutes from the January 6 and January 14, 2015, meetings were accepted and approved.

Frederick Center for Research and Education in Science and Technology (CREST) – Sue Houghton, Director, Frederick CREST

Ms. Houghton was unable to attend the meeting.

Adoption of County Council Rules of Procedure - Michael Chomel, County Attorney's Office

Council Member Keegan-Ayer moved to adopt the County Council Rules of Procedure as presented on this day. Council Member Fitzwater seconded the motion that passed 5-0-1 with Council Member Shreve abstained and Council Member Delauter absent.

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Council Members	Aye	Nay	Absent/ Abstain/ Present
District 1 - Donald	X		
District 2 - Chmelik	X		
District 3 - Keegan-Ayer	X		
District 4 - Fitzwater	X		
District 5 - Delauter			X
At-large - Otis			
At-large - Shreve			X
Presiding Officer - Otis	X		

Council Members' Liaison Assignments to Boards and Commissions – Joyce Grossnickle, Administrative Officer

Ms. Grossnickle reviewed the liaison assignments to the Downtown Frederick Partnership and the Frederick Municipal Airport Commission that were approved by County Executive Gardner. She noted that Council Member Shreve would be the liaison to the Downtown Frederick Partnership and Council Member Fitzwater would be the alternate.

Council Member Keegan-Ayer moved to approve the liaison assignments as presented. Council Member Donald seconded the motion that passed 6-0 with Council Member Delauter absent.

Council Members	Aye	Nay	Absent/ Abstain/ Present
District 1 - Donald	X		
District 2 - Chmelik	X		
District 3 - Keegan-Ayer	X		
District 4 - Fitzwater	X		
District 5 - Delauter			X
At-large - Otis			
At-large - Shreve	X		
Presiding Officer - Otis	X		

Ms. Grossnickle will provide County Executive Gardner with Council Member Otis's name as liaison for the Interagency Internal Audit Authority and if approved would be brought back to the Council for confirmation.

The Council would need to determine liaisons for the Social Services Board and the Metropolitan Washington Air Quality Committee. Those would then need to be approved by the County Executive and brought back to the Council for confirmation.

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Council Meeting Time

Council Member Fitzwater made a motion to change the start time of the County Council meetings from 3:00 p.m. to 4:30 p.m. Council Member Keegan-Ayer seconded the motion.

Council Member Fitzwater tabled the motion until the February 3 meeting to allow President Otis to discuss staffing issues with the County Executive.

Public Comment

None.

Council Member Comments

Comments were provided by Council Members Fitzwater and Shreve.

Tricia Griffis, Director, Internal Audit, commented on the progress on the hiring of a Council budget analyst.

Closed Session

Maryland Annotated Code General Provisions Article §3-305(b) (1) To discuss: (i) The appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or (ii) Any other personnel matter that affects one or more specific individuals.

Topic: Interview County Executive Appointees under Charter Sections 410 and 412(a).

Council Member Keegan-Ayer moved to go into closed session. Council Member Fitzwater seconded the motion that passed 5-1 with Council Member Shreve opposed and Council Member Delauter absent.

Council Members	Aye	Nay	Absent/ Abstain/ Present
District 1 - Donald	X		
District 2 - Chmelik	X		
District 3 - Keegan-Ayer	X		
District 4 - Fitzwater	X		
District 5 - Delauter			X
At-large - Otis			
At-large - Shreve		X	
Presiding Officer - Otis	X		

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Adjourn

The meeting adjourned at 3:30 p.m.

Bud Otis, President
County Council

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**FORM OF STATEMENT FOR
CLOSING THE MEETING OF TUESDAY, JANUARY 20, 2015**

STATUTORY AUTHORITY TO CLOSE SESSION

Maryland Annotated Code General Provisions Article §3-305(b):

Maryland Annotated Code General Provisions Article §3-305(b) (1) To discuss: (i) The appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or (ii) Any other personnel matter that affects one or more specific individuals.

Motion:

Upon a motion by Council Member Keegan-Ayer, seconded by Council Member Fitzwater, the Council voted 5-1, with Council Member Shreve opposed and Council Member Delauter absent, to go into closed session in accordance with Maryland Annotated Code General Provisions Article §3-305(b) (1) To discuss: (i) The appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or (ii) Any other personnel matter that affects one or more specific individuals.

Time and Location:

3:34 p.m. – Third Floor Meeting Room, Winchester Hall

Topic to be Discussed:

To interview County Executive Appointees under Charter Sections 410 and 412(a).

Bud Otis, President
County Council

**COUNTY COUNCIL OF FREDERICK COUNTY
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**FORM OF STATEMENT FOR MINUTES OF NEXT OPEN MEETING
ON TUESDAY, FEBRUARY 3, 2015,
FOLLOWING THE CLOSED MEETING OF TUESDAY, JANUARY 20, 2015**

STATUTORY AUTHORITY TO CLOSE SESSION

Maryland Annotated Code General Provisions Article §3-305(b) (1) To discuss: (i) The appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or (ii) Any other personnel matter that affects one or more specific individuals.

Motion:

Upon a motion by Council Member Keegan-Ayer, seconded by Council Member Fitzwater, the Council voted 5-1, with Council Member Shreve opposed and Council Member Delauter absent, to go into closed session in accordance with Maryland Annotated Code General Provisions Article §3-305(b) (1) To discuss: (i) The appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or (ii) Any other personnel matter that affects one or more specific individuals.

Time and Location:

3:34 p.m. – Third Floor Meeting Room, Winchester Hall

Others in Attendance:

M. Chomel, M. Hose and County Executive Appointees

Topic to be Discussed:

To interview County Executive Appointees under Charter Sections 410 and 412(a).

Action Taken:

The Council confirmed the County Executive Appointees.

Bud Otis, President
County Council